

1. Purpose

In order to provide students with a safe environment in which to learn and to keep parents and students well-informed about campus security, the TATC adopts the following guidelines.

2. Policy

- 2.1. In accordance with the Crime Awareness and Campus Security Act of 1990, the TATC collects campus crime statistics and prepares a report for distribution to all students, employees and applicants for enrollment or employment.
- 2.2. By September 1 of each year, TATC publishes and makes available the annual campus security report to all prospective students and prospective employees. Such individuals are informed of the report's availability and given the opportunity to request a copy. The complete Campus Security and Crime Awareness.

3. Reporting Requirements

- 3.1. In accordance with the Crime Awareness and Campus Security Act of 1990, the institution collects campus crime statistics and prepares this report for distribution to all current and prospective students and employees.
- 3.2. Campus is defined as "any building or property owned or controlled by the school within the same contiguous geographic area and used by the school in direct support of or related to its educational purpose." The campus includes the facilities located at 66 West Vine Street and 10 South Garnet, Ste. 12 of Building 669.
- 3.3. The report is made available annually in September to all current and prospective students and employees. In addition, the report is made available to all individuals during enrollment or employment orientation. At that time students and employees can review the report and receive a description of the campus security procedures and further information regarding the prevention of crimes.
- 3.4. No student will have access to the campus facilities, other than the parking area, at any time unless staff members are present. Any off campus events which are sponsored by the school are supervised by campus employees. Thus, the school will monitor and report any criminal activity to local law enforcement authorities should they occur.
- 3.5. The campus does not employ campus security officials. The security of the campus is the direct responsibility of each employee and the campus administrator. No such individuals have the authority to make arrests.
- 3.6. All individuals are encouraged and requested to report immediately any known criminal offense or other emergency occurring on campus to the school administration office on the designated form (Incident Report Form). All individuals are also encouraged to promptly report all crimes to appropriate police agencies. The campus administrator will report all known criminal offenses to local law enforcement authorities upon receiving the report or upon obtaining knowledge of any criminal offense.
- 3.7. All students and employees are encouraged to be responsible for their own security and the security of others.
- 3.8. Sexual assault prevention programs are discussed during new student/employee orientation which includes extensive handouts and procedures directed toward personal protection, the prevention of crime, increasing awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses. To increase crime awareness and prevention, local law enforcement officers are periodically invited to speak to staff and students.

- 3.9. The school will provide timely warning to the campus community of any applicable crimes that have been reported to the campus administration or local police agencies that are considered to represent a continuing threat to students and/or employees.
- 3.10. Statistics concerning the number of arrests for on-campus crimes of murder, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft and violations of liquor laws, drug abuse, weapons possession will be tracked in the following manner:

TYPE OF CRIME	NUMBER OF OCCURRENCES	NUMBER OF ARRESTS
MURDER	-0-	-0-
SEX OFFENSES (forcible or non-forcible)	-0-	-0-
ROBBERY	-0-	-0-
AGGRAVATED ASSAULT	-0-	-0-
BURGLARY	-0-	-0-
MOTOR VEHICLE THEFT	-0-	-0-
WEAPONS POSSESSION	-0-	-0-
LIQUOR LAW VIOLATIONS	-0-	-0-
DRUG ABUSE VIOLATIONS	-0-	-0-

There were no crimes of murder, forcible rape, or aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, or ethnicity as prescribed by the Hate Crimes Statistics Act (28 U.S.C. 534).